

## **TraCS Steering Committee Agenda**

June 22, 2009

AST Conference Room, 5700 Tudor Rd., Anchorage

10:00am – 4:30pm

Teleconference: 800-315-6338, meet me code 8532#

### Attendees:

- Angela Baker
- Oran Dennison
- Tamy Case
- Dave Monroe
- Stan Herrera
- Bruce Richter
- Carl Gonder
- Ulf Petersen
- John Rockwell
- Kerry Hennings
- Lance Ahern
- Diane Schenker
- Bob Griffiths
- Cindy Cashen
- Ron Martindale

### On Phone:

- Greg Wood
- Katie Johnson
- John Lucking

### I. Internal Committee Business

- A. Kerry obtained \$25,000 for travel to Annual User Committee Meeting.

### II. Other Short Business

- A. No other short business

### III. Strategic Plan

#### A. Review work of Subcommittee

- Motion – Diane moves that Public Safety draft Strategic Plan consult with AACOP in sections. Seconded: Kerry. Motion carries. Unanimous
- Motion – Diane moves that the Committee spends time refining subcommittee plan to get enough information to start the plan. Seconded: Kerry.
- Motion – Diane would like monthly meetings on the second Tuesday of each month in the afternoon (1:30pm to 4:30pm). Seconded: Kerry. Motion carries. Unanimous

- Motion – Cindy moves to create agenda at the end of each TraCS meeting for the next meeting. Seconded: Lance Motion carries. Unanimous
- Motion – Greg moves to develop as part of the strategic plan a GANT chart at the milestone / project level. Seconded: Lance Motion carries. Unanimous
- Motion – Ulf moves to discuss possible procurement approaches in the future including what New York State Police and others have done. Seconded: John Motion carries. Unanimous
- Motion – John moves to create subcommittee to make hardware and software standards. Seconded: Cindy Motion carries. Unanimous
  - Subcommittee members: Lance (lead), John Rockwell, AACOP member.
- Motion – Diane moves the data exchange standards are the same standards adopted by MAJIC, until further needs arise. Seconded: John Motion carries. Unanimous
- Motion – Diane moves for John Lucking to develop a new AACOP grant for a single statewide TraCS plan in partnership with DPS. Seconded: Cindy Motion carries. Unanimous
- Motion – Carl moves that DPS and AACOP complete a Fact Sheet and Survey for approval by committee. Seconded: Lance Motion carries Unanimous
- Motion – Diane moves that a corrected project charter for TraCS e-filing be approved. Seconded: Lance Motion carries Unanimous
- Motion – John moves to form a subcommittee to address the upcoming (Feb 2010?) user meeting. Seconded: Kerry Motion carries Unanimous.
  - Subcommittee members: Kerry (lead), Cindy, AACOP member.

B. Pending Issues involving Grant funding

C. TraCS Activities

D. AACOP Representation (John Lucking newly appointed per AACOP, will get paperwork).

E. DPS TraCS Deployment Plan

IV. Last Minutes Items –

A. Resignation of Chief Browning, need to elect new Chair,

B. Vice Chair Carl Gonder to retire end of month. A Vice Chair needs to be elected.

C. Diane nominated Cindy for Chair. Seconded: John Motion carried. Cindy Cashen new Chair.

V. Action Items as a Result of this Meeting –

A. Discuss elections for Vice Chair.

B. Discuss lead agency concept (New York Model).

C. Discuss deployment model (how each agency starts using TraCS). Discuss priority for TraCS deployment for e-filing to Court.

D. Survey results for recommendations (AST / AACOP).

VI. Meeting adjourned at 4:05 pm.  
Next meeting: July 14<sup>th</sup> at 1:30 pm

2009 TraCS Meetings:

- July 14
- August 11, (Crime Lab Conference Room, next to DPS)
- September 8
- October 13
- November 10
- December 8

All meetings will be held at the AST Conference Room (except where noted),  
5700 Tudor Road in Anchorage, from 1:30pm to 4:30pm.